

# Dost Muhammad

Trainer



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## About Me

Experienced and versatile, I am a results-driven professional with a strong background in finance, accounting, ERP, digital marketing, e-Commerce and human behaviour, dedicated to providing exceptional education and making a positive impact on students' lives.

## Work Experience

- **Lecturer in Accounting, Muslim Education System (2008-2012)**
- **Visiting Lecturer, Quaid-e-Azam College of Commerce (2012-2014)**
- **Lecturer in Finance, Department of Management Sciences, University of Swabi (Dec 2014-Oct 2016)**
- **Lecturer in Accounting, Quaid-e-Azam College of Commerce, University of Peshawar (since October 2016)**

## Relevant Skills

- ERP Systems including QuickBooks, Tally Prime, Sage50, Xero, Zoho, ClearBooks, SAP Business One, Excel beginner to advanced
- Data analytics and Business Intelligence: Google Data Analytics, Google Business Intelligence, Google Advanced Data Analytics, Excel, Tableau, PowerBi.
- Financial Reporting including strong knowledge of IFRS, Cost and Management Accounting.
- Problem Solving
- Team Communication
- Digital Marketing and e-Commerce: Google Digital Marketing and eCommerce, Meta Social Media Marketing, Digital Marketing from Digital Marketing Institute

## Education History

### **MS in Finance (2012-14)**

Institution: Institute of Management Sciences, Peshawar

### **Master of Commerce (Mcom) in Accounting (2008-10)**

Institution: Quaid-e-Azam College of Commerce, UoP

*Distinction with Gold Medal*

### **Bachelor of Commerce (BCom) (2006-08)**

Institution: University of Peshawar

*Distinction with Silver Medal*

### **Diploma in Commerce (DCom) (2005-06)**

Institution: Board of Technical Education, Peshawar

*Distinction with Gold Medal*

### **Secondary School Certificate (2003-04)**

Institution: Board of Intermediate & Secondary Education, Peshawar